

Dear Students of the Faculty of Modern Languages,

Course evaluations are an important tool that lets us raise the quality of teaching at our faculty. We value your opinions – thanks to them we can adapt our teaching offer and react to the real needs of the students.

### ***Why are course evaluations important?***

- They serve to **collect feedback** about the content of a class, the style of teaching, didactic methods, the organization of a class, etc.
- They help **identify the strengths** of a course and recognize **areas for improvement**.
- They are a form of a dialogue, showing instructors that their work is received and evaluated.

### ***How to write constructive feedback?***

- **Be precise** – focus on the specifics: what has worked well, and what could be improved.
- **Avoid generalizations**, such as “a terrible lecture” – instead, write “It would have been better if more time had been devoted to practical exercises”.
- **Separate emotions from content** – criticism can (and should) be expressed with respect.
- Remember that **the aim of the evaluation is not the assessment of the lecturer**, but an analysis of the class as a didactic process.

### ***Linguistic etiquette***

- Use **polite and neutral** language – even if something didn't meet your expectations, it's important to express it in a respectful manner.
- **Avoid irony, sarcasm, and curse words** – they are neither helpful, nor constructive.
- Don't evaluate the lecturer's personal traits.
- Instead of writing “the lecturer was boring”, write “for me, the class was hard to follow – what could help would be more examples or a more dynamic way of conducting the class”.
- Focus on the **didactic aspects**: “the class was conducted in a friendly atmosphere”, or “the way of conducting the class was stressful”.

Your opinions really matter – use them consciously and responsibly. Thank you for your engagement!

Teaching support team  
The Faculty of Modern Languages UW