



# ACADEMIC YEAR PLANNER

**Oct** 

**academic staff:**  
notify Student Affairs  
Office if a student has  
been absent **4** times

**Nov** 

**Heads of the  
Departments:**  
teaching plans for  
the following year

**Dec**

**MA supervisors  
2nd year seminar:**  
deadline for submitting  
the complete list of  
thesis titles

**Jan**

**Feb**

**Mar**

➔ **see October**  
➔ **BA supervisors**  
**March 10:** deadline  
for submitting the  
complete list of  
thesis titles

**Apr** 

deadline for submitting  
new courses/classes  
offered in the **winter  
semester** of the  
following year

**May** 

**Jun**

**MA supervisors  
2nd year seminar:**  
thesis defence  
calendar

**Jul**

**Aug**

**Sep** 

**MA exams**  
the last week of the  
examination session

➔ **MA exams:**  
the last week, dates TBA  
➔ **deadline** for  
submitting new courses/  
classes offered in the  
**summer semester** of the  
following year



syllabi modification in USOS, the exact dates will be on the website:  
[ia.uw.edu.pl/dla-pracownikow](http://ia.uw.edu.pl/dla-pracownikow) & [ia.uw.edu.pl/en/staff](http://ia.uw.edu.pl/en/staff)