

Rules for Hosting Erasmus Interns

The decision to accept an intern is made by the person who would act as their supervisor/mentor. The Erasmus coordinator is responsible only for the formalities and documentation.

The procedure is straightforward:

If you receive an email asking about the possibility of an internship, you may either reply directly and offer a placement cc'ing Erasmus coordinator dr hab. Katarzyna Kociołek, kkociolek@uw.edu.pl, or decline if you are unable or unwilling to host an intern.

Alternatively, you may forward the message to the Erasmus coordinator, who will respond that the IES is not interested in accepting interns at the moment.

Sometimes students contact the Erasmus coordinator first. In such cases, the coordinator forwards the message to the appropriate staff member working in the relevant area or asks for a potential supervisor to be identified.

We would also like to remind everyone that our students are welcome to apply for internships abroad under the Erasmus programme - and we encourage them to do so. More information for students can be found on the International Relations Office website: <https://bwz.uw.edu.pl/en/erasmus/long-term-traineeships-april-2025-july-2026/>